



Polk County, Texas

ORDER

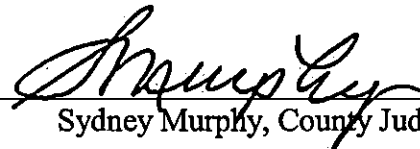
OF THE POLK COUNTY COMMISSIONERS COURT

Designating Surplus/Salvage Property and Disposition thereof

WHEREAS, in a regular meeting of the Polk County Commissioners Court held November 26, 2019 certain item/s as listed on Asset Management Forms attached hereto as Exhibit "A" were determined to be surplus/salvage property as defined by Local Government Code, Chapter 263 Subchapter D, Section 263.151;

THEREFORE, the aforementioned item/s listed on Exhibit "A" of this Order are hereby designated as Surplus/Salvage Property of the County and shall be disposed of in a Public Auction to be held online by the County's contracted auctioneer and administered by the County Auditor;

BE IT FURTHER ORDERED, that any or all of the property listed on Exhibit "A" of this Order may be destroyed as worthless if the County undertakes to sell that property (by public auction) and is unable to do so because no bids are made or the property is unclaimed by a successful bidder for a period of thirty (30) days following the close of the auction. In this instance, the Auditor shall properly note such disposition for each item so destroyed.

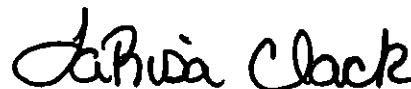


Sydney Murphy, County Judge

CERTIFICATE OF THE COUNTY CLERK

The undersigned, being the County Clerk of Polk County, Texas, does hereby certify that this ORDER was duly adopted by the Commissioners Court for Polk County on November 26, 2019.

IN WITNESS WHEREOF, I have affixed my signature and the official seal of the Polk County Commissioners Court.



Schelana Hock, County Clerk
Polk County, Texas

(Seal)

Polk County Asset Management Form

Type of Transaction (check one)

Transfer	<input type="checkbox"/>
Surplus/Salvage	<input checked="" type="checkbox"/>
Waste	<input type="checkbox"/>

Date of Transaction

Inventory Items

Description of Equipment	Serial Number
2000 CHEV PICKUP C2500	1GCGC24U9YE180446
2000 CHEV PICKUP C2500	1GCGC24R4YR111958
2004 GMC SIERRA 1500	2GTEK19T741160406
2005 GMC PICKUP 4 DR 1500	2GTEK13T151312190
2006 CHEVY PICKUP C2500	1GCHC24U36E254428
2006 CHEVY PICKUP C2500	1GCHC24U16E202635
1989 FORD WATER TRUCK	1FDZU82A5KVA50507

Transferring/Selling Dept

Dept. Head Signature

Bob Willis

Receiving Department

Dept Head Signature

DISPOSITION OF ASSET IF SURPLUSED OR SALVAGED

Sell through auction -- proceeds go to Precinct One's budget

Polk County Asset Management Form

Type of Transaction (check one)	Transfer	<input type="checkbox"/>
	Surplus/Salvage	<input checked="" type="checkbox"/>
	Waste	<input type="checkbox"/>

Date of Transaction 11/20/2019

Inventory Items	Description of Equipment	Serial Number
	7 COMPUTER MOUSE	N/A
	HP COMPUTER TOWER	MXL8330FJJ
	IBM COMPUTER TOWER	926503ULKWXCX6
	FUJITSU SCANNER	006005
	IBM LAPTOP	L3-CM279-07/07
	HP PRINTER	USGR065155
	MARTIN YALE PAPER FOLDER	100089
	MARTIN YALE PAPER FOLDER	115891
	DOC STAR FAX/PRINTER	50682CA0145

Transferring/Selling Dept. HUMAN RESOURCES

Dept. Head Signature 

Receiving Department

Dept. Head Signature

**DISPOSITION OF ASSET IF SURPLUSED OR SALVAGED: SURPLUS AND SALVAGE.
ALL EQUIPMENT DOES NOT OPERATE.**

Polk County Asset Management Form

Type of Transaction (check one) Transfer
Surplus/Salvage X
Waste

Date of Transaction 11/20/2019

Inventory Items	Description of Equipment	Serial Number
	ACER COMPUTER MONITOR	72705205242
	HP COMPUTER TOWER	MXL0201TQV
	CANON FAX MACHINE	MDL28118
	IBM COMPUTER TOWER	83104EUKCR1YZP
	IBM COMPUTER MONITOR	23-BC373
	IBM COMPUTER MONITOR	23L2575
	IBM COMPUTER TOWER	LKFM603
	HP PRINTER	USHB078621
	AT&T ANSWERING MACHINE	B232-GD/1325

Transferring/Selling Dept. HUMAN RESOURCES

Dept. Head Signature *Adrena Best*

Receiving Department _____

Dept. Head Signature _____

**DISPOSITION OF ASSET IF SURPLUSED OR SALVAGED: SURPLUS AND SALVAGE.
ALL EQUIPMENT DOES NOT OPERATE.**

Polk County Asset Management Form

Type of Transaction (check one) Transfer

Surplus/Salvage

Waste

Date of Transaction 11/20/2019

Inventory Items	Description of Equipment	Serial Number
	ACER COMPUTER MONITOR	72705438342
	HP PRINTER	VNG4603266
	ACER COMPUTER MONITOR	80505084142
	HP LAPTOP	CN69255RY5
	INFINITY SPEAKERS	25P4726
	APC SURGE PROTECTOR	4B1106P32276
	FUJITSU SCANNER	006012
	6 KEY BOARDS	N/A
	HP COMPUTER MONITOR	CNC5340RT6

Transferring/Selling Dept. HUMAN RESOURCES

Dept. Head Signature *Arena Albert*

Receiving Department

Dept. Head Signature

DISPOSITION OF ASSET IF SURPLUSED OR SALVAGED: SURPLUS AND SALVAGE.
 ALL MONITORS DO NOT OPERATE, AS WELL
 AS THE SURGE PROTECTOR. EXCESSIVE
 NUMBER OF KEYBOARDS.

Polk County Asset Management Form

Type of Transaction (check one)	Transfer	<input type="checkbox"/>
	Surplus/Salvage	<input checked="" type="checkbox"/>
	Waste	<input type="checkbox"/>

Date of Transaction:

Inventory Items	Description of Equipment	Serial Number
	4 OFFICE CHAIRS	N/A
	BROTHER FAX MACHINE	U60283A8J771847

Transferring/Selling Dept.

Dept. Head Signature 

Receiving Department

Dept. Head Signature _____

DISPOSITION OF ASSET IF SURPLUSED OR SALVAGED: SURPLUS AND SALVAGE.
ALL EQUIPMENT DOES NOT OPERATE.